

**Public notice is given for a meeting of Broadwell Parish Council to be held on  
Wednesday 20<sup>th</sup> July at the village hall, beginning at 7.30 p.m.**

To all Members of the Council:

You are hereby summoned to the above meeting of Broadwell Parish Council to be held for the purpose of transacting the business listed in the agenda below.

Members of the public are welcome to attend & may address the council during agenda item 1

*Debbie Braiden* – Clerk and RFO

DATE: 14/7/2022

**AGENDA**

1. **Public Session** - To receive comments and concerns from members of the public.
2. **Apologies** - To receive and consider apologies for absence.
3. **Minutes** - To approve the minutes of the Annual Parish Council meeting held on 22<sup>nd</sup> June 22.
4. **Interest declaration** - To declare any interests in items on the agenda (Localism Act 2011). EA carried forward for flood plan.
5. **VILLAGE MATTERS** - To receive updates for the following:
  1. **Conservation and Listed buildings** – To discuss progress with the state of the, Old Smithy.
  2. **Flood Plan** – Email from Mr King
  3. **Highways** – To discuss missing bin.
  4. **Parking issues** – Cllr Cunningham update
  5. **District Councillor** - To receive a report
  6. **County Councillor** - To receive a report.
  7. **Defibrillator** – Checks.
  8. **Play Area** – Checks.
  9. **All areas of trees** - Trees for village entrances, cherry tree (Paul & WN). To discuss Ash, die back.
  10. **Projects** – Bus shelter roof, calor gas compound, memorial seat and any other item not listed.
  11. **Communication** – To discuss whether we need a Face book page for the PC
6. **PLANNING**
  - 6.1. To consider applications received.
  - 6.2. To consider planning applications received after agenda had been set – clerk to advise
7. **Clerk Items** – To receive & discuss clerk’s update, timesheet, annual leave & training costs.
8. **To approve the CIL Report sent to CDC.**
9. **To discuss and agree actions for operation London Bridge**

### **FINANCE**

**10. Banking** - To receive & approve current income & expenditure, bank balances & note remaining budget.

**11. Payments** - To approve payments due and receipts for recompense as scheduled below:

**1 To approve payments paid:**

Payee	Details & authority	Amount	Cheque/BACS/ date of payment
D Braiden	Salary – basic plus homeworking allowance for June 22.	Personal	S/O 1st of the month - minute 211208/15
BHIB Insurance	Annual insurance for council (3-year contract)	£471.03	BACS

**2 To approve payments to be made:**

Payee	Details	Amount incl VAT	Date of payment/ Cheque/BACS
D Braiden	Mileage for 44 miles @ 0.45p for June meeting	£19.80	BACS
D Braiden	April HP Instant Inks @ £4.49 plan per month paid by clerk on her card	£4.49	BACS
D Braiden	Monthly plan for One Drive storage plan - Paid by clerk on her card	£1.99	BACS
D Braiden	Pay for last year's annual leave b/fwd. & 20 hrs over time during May	Personal	BACS

**12. Correspondence** - To note correspondence received and decide actions.

- Confirmation received for the memorial bench
- To discuss information received for the filming of Father Brown

**13. Matters Arising** - For Information Only (items can be added to the agenda for the next meeting).

**14. Next meeting date** - To confirm next scheduled meeting. Note the table tennis club will occupy the hall on Wednesdays.

**15. Close of Business** – To record the end of the meeting.